



## ROLE PROFILE

<b>POSITION</b>	Painting & Repairs Operative		
<b>TEAM</b>	Painting & Repairs	<b>LOCATION</b>	Coastline House
<b>VERSION</b>	1	<b>LAST UPDATED</b>	Dec 17

### PURPOSE OF ROLE

To carry out all aspects of refurbishment works, associated with painting and decorating maintenance, to all areas of properties/buildings for both internal and external customers that Coastline Services Limited undertakes works on.

## KEY ACCOUNTABILITIES

1. To carry out all aspects of refurbishment works associated with painting and decorating maintenance, to all areas of properties/buildings for both internal and external customers that Coastline Services Limited undertakes works on.
2. To carry out all duties in accordance with CSL safe working practices and company health and safety policies and procedures.
3. Be responsible for the care and condition of company vehicles, plant and equipment in accordance with relevant policies.
4. Participate and engage positively in toolbox talks; and attend and obtain all mandatory training and qualifications required for the role.
5. To represent Coastline Services Ltd positively at all times. Representing oneself as a professional and competent member of the team, always maintaining a friendly and courteous approach, wearing Coastline Services Ltd uniform, presenting ID and using personal protective equipment.

## GENERAL OBLIGATIONS (THIS IS STANDARD FOR ALL ROLES)

1. Represent the company positively with all external agencies.
2. Service and support the company as requested.
3. Establish, develop and maintain effective working relationships with all work colleagues.
4. Ensure compliance with the company's health and safety policies and procedures.
5. Continually promote equal opportunities and customer care in full compliance with the company's policy and standards.

## REPORTING

- Reports to the appropriate supervisor within the various CSL work streams.



## CONTACTS

Internal: All staff across the company

External: Customers

**PERSON SPECIFICATION**

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<b>TEAM</b>	Coastline Services Ltd	<b>LOCATION</b>	Coastline House
<b>VERSION</b>	1	<b>LAST UPDATED</b>	Jun 17

<b>QUALITY</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>Education &amp; Qualifications:</b>	Basic education, with GCSE attainment in English and Maths CSCS Card (required to obtain once in role if not previously held)	Health and safety training
<b>Experience, Knowledge and Understanding:</b>	Experience of working with the public General building knowledge or experience (training will be provided)	Trade-qualified/certified/ specific related experience Local housing knowledge
<b>Job-related Skills:</b>	Use of trade-related plant and equipment Working at height Customer awareness Able to achieve timeframes on returns of work IT literate Consistently produces high standards of work	First aid qualification Ability to complete task specific risk assessments and method statements Asbestos awareness Manual handling
<b>Personal Skills:</b>	Able to work within a team or with initiative whilst working by themselves Good communicator Self-motivated Flexible Clean and tidy work ethic	
<b>Other:</b>	Full driving licence Basic DBS check	