

## Role Profile – The What, The Where, The How

POSITION	General Labourer	REF	SERV63
TEAM	Responsive	LOCATION	On Site
VERSION	1	LAST UPDATED	October 2024

### THE PURPOSE OF THIS ROLE IS TO

To carry out labouring activities working with experienced operatives on the company's internal and external contracts.

## Specific Accountabilities – The Brass Tacks

In the role, day to day, you'll be responsible for:

1. Providing an efficient service focusing on the continuous improvement of quality and customer satisfaction levels.
2. The care and condition of company vehicles, plant and equipment, in accordance with relevant policies.
3. Ensuring that all operational procedures, safe work practices and health and safety policies are adhered to.
4. Any other duties consistent with the grade and general responsibilities of the post, as may be required from time to time by nature of changes to the business or the need to develop new streams of work.

## Person Specification – The Who

### PERSONAL SKILLS AND QUALITIES

At Coastline we are more concerned with how you work and what you bring to the role over formal qualifications or criteria. Specifically, what we're looking for is someone who:

- Demonstrates behaviours in accordance with Coastline's values:  
Put our customers first  
Be open, honest and accountable

	<p>Value each other Strive to be the best</p> <ul style="list-style-type: none"> <li>• General building/labouring experience</li> <li>• Basic Education</li> <li>• CSCS Card (Required to obtain once in role if not already held).</li> <li>• Has a full driving licence and a satisfactory Basic DBS check;</li> <li>• Some experience in the following would be an advantage: <ul style="list-style-type: none"> <li>○ Experience of working in social housing</li> <li>○ Health and safety training</li> <li>○ IT Literate</li> </ul> </li> </ul>
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## General Obligations – For All Of Us

1. Represent the company positively with all external agencies.
2. Service and support the company as requested.
3. Establish, develop and maintain effective working relationships with all work colleagues.
4. Ensure compliance with the company's health and safety policies and procedures.
5. Continually promote equal opportunities and customer care in full compliance with the company's policy and standards.

## REPORTING

Reports to the Responsive Supervisor

## CONTACTS

### Internal

- All staff across the company

### External

- Customers
- Suppliers
- Contractors



INVESTORS  
IN PEOPLE | Gold