

Community Group Grant Scheme

Evaluation Booklet



The Neighbourhood & Involvement Team would like to congratulate you on being successful in receiving a grant from Coastline Housing Limited (CHL).

The completion of this evaluation booklet will enable CHL's Community Development Funding Sounding Board to see how successful your project or activity was within your local community.

Please feel free to enclose any additional information to support your completed project or activity for example photo's or feedback sheets.

If you would like any help or support while filling out this booklet please don't hesitate to contact the Neighbourhood & Involvement Team (NIT) on 08082 027728 or via getinvolved@coastlinehousing.co.uk .

Please send your completed booklet to: Neighbourhood & Involvement Team
Coastline Housing Ltd.
Ferris House
Dolcoath Avenue
Camborne, TR14 8SD

IMPORTANT !

- Your completed evaluation booklet must be returned to the NIT's no later than 1 month after your stated completion date in your original application
- On receipt of your completed evaluation booklet the Community Development Funding Sounding Board will review the achieved outcomes of the project or activity
- A member of the Sounding Board may contact you regarding any queries or questions which arise from your completed evaluation booklet

Name of Group:

Contact Address for Group:

.....

Area Group Covers:

.....

ABOUT YOUR COMPLETED PROJECT/ACTIVITY

1. Please use this space to attach before and after photo's of your project or activity.

BEFORE:

AFTER:

2. Do you feel your project or activity was successful? Please explain why.

3. Who did your project or activity help?

Please state approximately how many people were helped from each category.

Children up to 5 Yrs	Children from 5 to 16 yrs	17 to 24 yrs	25 to 50 yrs	Over 50's	Hard to Reach Groups/Minority Groups	People with disabilities	CHL Customers Only	Other (Please Specify)

4. Which other agencies or groups participated in the project?

5. Do you think you could have done anything differently to engage more of the residents and/or community?

6. Did the project or activity increase the profile of the group within the community and if so how? (Please attach any copies of press cuttings)

7. Have any new members joined the community group since the project or activity has been completed and if so how many?

8. Did you have any unexpected outcomes, positive or negative from your completed project or activity and if yes please explain what they were.

9. Did the residents who participated value the project or activity and how do you know this? E.g. via surveys, feedback questionnaires, comment forms.

10. Have you completed your project or activity within the predicted time frame? If no why?

11. If your project or activity was an annual event, how would you compare it to the previous year?

Exceeded all expectations	No different to the previous year	Not as successful as previous years	Disappointing - not successful at all	Other (please specify)

12. If your project or activity raised any funds, how much did you raise?

13. Please complete the table below with the following information:

List all items purchased with the awarded CHL grant. Please attach copies of invoices to verify the items purchased. (please continue on a separate sheet if required)

The sounding board reserves the right to randomly select approved applications to check items funded are as stated in the application.

Items Purchased	Cost
	£
	£
	£
	£
	£
	£
	£
	£

Total Cost	£
Funding received from CHL	£
Amount Left Over	£

Signatory Panel
 I can confirm that the funding awarded has been spent on the items listed above and that these items are also reflected in our original funding application

Signature	Name (block caps)	Position in Group

14. Please list below any other financial support your community group has received to complete the project or activity e.g. grants from other agencies.
 (please include the grant awarded from Coastline Housing Ltd.)

1.....

2.....

3.....

4.....

5.....

Total Cost of Project/Activity £.....

Please continue on a separate sheet if required

Please check that all sections of the Evaluation Booklet have been completed and then return to:

Neighbourhood & Involvement Team
Coastline Housing Ltd.
Ferris House
Dolcoath Avenue
Camborne, TR14 8SD



Do you need information in a different format?

 <input type="checkbox"/> In Braille	 <input type="checkbox"/> On tape	 <input type="checkbox"/> Face to face	Larger typeface <input type="checkbox"/> Large print
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Arabic الرجاء ارسال لي هذه الوثيقة باللغة العربية

Polish Na specjalne życzenie, niniejszy dokument może być dostępny w języku Polskim.


Thai เอกสารนี้มีให้ในภาษาไทย ถ้าคุณต้องการ



Other language required: _____

Name: _____

 Address: _____

Postcode: _____

 Telephone: _____

 Send to: Coastline Housing, Ferris House, Dolcoath Avenue, Camborne, TR14 8SD.	 08082 027728 If you tell us which language you speak, we will be able to get a translator on the phone.
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