

## Role Profile – The What, The Where, The How

<b>POSITION</b>	Painting and Repairs Operative		
<b>TEAM</b>	Painting and Repairs	<b>LOCATION</b>	Coastline House and on site
<b>VERSION</b>	2	<b>LAST UPDATED</b>	October 2022

### THE PURPOSE OF THIS ROLE IS TO

Carry out all aspects of refurbishment works associated with painting and decorating maintenance to all areas of properties for customers that Coastline undertakes works on.

## Specific Accountabilities – The Brass Tacks

In the role, day to day, you'll be responsible for:

1. Carrying out all aspects of painting and decorating maintenance and refurbishment to properties that Coastline undertakes works on.
2. Carrying out all duties in accordance with the company's safe working practices and health and safety policies and procedures.
3. The care and condition of company vehicles, plant and equipment, in accordance with relevant policies.
4. Participating in and engaging positively with Toolbox Talks; and attending and obtaining all mandatory training and qualifications required for the role.
5. Representing Coastline positively at all times as a professional and competent member of the team, always maintaining a friendly and courteous approach, wearing Coastline uniform, presenting ID and using personal protective equipment.

## Person Specification – The Who

### PERSONAL SKILLS AND QUALITIES

At Coastline we are more concerned with how you work and what you bring to the role over formal qualifications or criteria. Specifically, what we're looking for is someone who:

- Demonstrates behaviours in accordance with Coastline's values:
  - Put our customers first
  - Be open, honest and accountable
  - Value each other
  - Strive to be the best
- Holds a CSCS card – it's required to obtain one if you don't hold one currently
- Has experience of working with the public and general knowledge of building; and use of trade plant and equipment and experience of working at height
- Has customer awareness
- Is able to achieve work within specified timeframes and to a consistently high standard
- Is IT literate
- Is a good communicator who is customer aware, flexible, motivated and able to work in a team or, with initiative, by themselves
- Has a clean and tidy work ethic
- Has a full driving licence and a satisfactory basic DBS check.

**The following would be an advantage:**

- Health and safety training and/or a first aid qualification, and manual handling training
- Being trade qualified or certified, or having specific related experience
- Local housing knowledge
- Competence in task-specific risk assessments and method statements
- Asbestos awareness.

## General Obligations - For All Of Us

1. Represent the company positively with all external agencies.
2. Service and support the company as requested.
3. Establish, develop and maintain effective working relationships with all work colleagues.
4. Ensure compliance with the company's health and safety policies and procedures.
5. Continually promote equal opportunities and customer care in full compliance with the company's policy and standards.

### REPORTING

- Reports to the appropriate supervisor within the various work streams.

### CONTACTS

#### Internal

- All staff across the company

#### External

- Coastline customers

